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内容简介

A budget is a financial action plan for an organization. "The Pocket Mentor Series" offers immediate solutions to the challenges managers face on the job every day. Each book in the series is packed with handy tools, self tests, and real life examples to help you identify strengths and weaknesses and hone critical skills. Whether you're at your desk, in a meeting, or on the road, these portable guides enable you to tackle the daily demands of your work with greater speed, savvy, and effectiveness.

作者简介

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