《评估、提升和雇佣Evaluating, Promoting, and Hiring》

书籍信息

版 次：1
页 数：148
字 数：
印刷时间：2007年04月01日
开 本：
纸 张：铜版纸
包 装：平装
是否套装：否
国际标准书号ISBN：9780061145605

内容简介

Successful management relies on identifying and promoting high-performing employees—and targeting underperformers for serious improvement. Evaluating Performance, a comprehensive and essential resource for any manager on the run, shows you how.
Learn to:
Monitor day-to-day performance
Conduct productive formal reviews
Reward consistent, excellent performance through promotions
Terminate underperforming employees
Create a company-wide performance management system Successful management relies on identifying and promoting high-performing employees—and targeting underperformers for serious improvement. Evaluating Performance, a comprehensive and essential resource for any manager on the run, shows you how. Learn to: Monitor day-to-day performance Conduct productive formal reviews Reward consistent, excellent performance through promotions Terminate underperforming employees Create a company-wide performance management system The Collins Best Practices guides offer new and seasoned managers the essential information they need to achieve more, both personally and professionally. Designed to provide tried-and-true advice from the world's most influential business minds, they feature practical strategies and tips to help you get ahead.
显示全部信息

目 录

PREFACE
1 ONE-ON-ONE PERFORMANCE MANAGEMENT
Why Performance Management Matters
Start by Hiring the Right People
Formal Reviews
2 PROMOTING EMPLOYEES
3 DEALING WITH UNDERPERFORMERS
The Problem of Underpers
What to Do About Performance Problems
4 EVALUATING TEAM PERFORMANCE
How to Evaluate Teams
Dealing with Changing Roles
5 IMPLEMNTING PERFORMANCE MANAGEMENT
The Components of Performance

Management
Developing a Performance
Management System
Performance Management as Policy
Assessing the Effectiveness of Performance Management
OFF AND RUNNING
RECOMMENDED READING
INDEX

版权信息

本站所提供下载的PDF图书仅提供预览和简介，请支持正版图书。
更多资源请访问www.tushupdf.com